### Functional Behavioral Assessment

**Purpose:** A Functional Behavioral Assessment (FBA) is used to gather information about a student's behavior to determine the need for, and provide the foundation for, a Behavioral Intervention Plan (BIP). An FBA is required to be conducted if the student's violation of a code of conduct (resulting in a change of placement) is determined to be a manifestation of the student's disability.

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Invited</th>
<th>Attended</th>
<th>Method of Attendance</th>
<th>Edit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent/Guardian</td>
<td>*Student, John</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Surrogate Parent</td>
<td>Surrogate, Joe</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student</td>
<td>*Student Jr, Test</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Education Teacher</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Education Teacher</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>District Representative</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Student Name:** Test *Student Jr
**Student ID:** 123
**Grade:** 11
**Neighborhood School:** Elementary 1
**Placement School:** Main Middle School
**Assessment/Case Manager:** Donald Duck
**Disability:** 10 - Specific Learning Disability
**Meeting Date:** 2/1/2012
### Student’s Strengths
(include a description of the student’s behavioral strengths, such as positive interactions with staff, ignoring the inappropriate behavior of peers, accepts responsibility, etc.):

| Add Strengths |

### Description of Behavior
(include a description of the frequency, duration, and intensity of the behavior(s)):

| Add Behaviors |

### Settings
(include a description of the setting(s) in which the behavior occurs, i.e. - physical setting, time of day, persons involved):

| Add Settings |

### Antecedent(s)
(include a description of the relevant events that preceded the behavior):

| Add Antecedents |

### Consequences and Educational Impact
(include a description of the result of the behavior (i.e. - removed from class, not able to complete assignments/tests, etc.), and the impact on the student, peers, and the instructional environment):

| Add Consequences |

### Other Potential Variables
(include a description of any other factors/variables that may affect the behavior, such as medication, weather, diet, sleep, substance abuse, attendance, social factors, etc.):

| Add Variables |

### Prior Interventions
(include a description of the behavioral interventions that have been implemented in the past, including the date(s) of implementation, length of intervention, the impact of the intervention on the student's behavior, etc. Attach data summary, if appropriate):

| Add Interventions |

### Hypothesis of Behavioral Function
(describe the team's hypothesis of the relationship between the behavior and the environment in which it occurs - what function is this behavior serving for the student? What is the student trying to get? What is he/she trying to avoid?):

| Add Hypothesis |

### Summary/Recommendations
(Provide recommendations for prevention of the target behavior, replacement skills/behavior(s) to be taught, reinforcement for positive behaviors, etc.):

| Add Recommendations |
|   | Heading | Maintenance, Manage Letterhead, Set Systemwide (or User) Options  
|   |         | - Plan Name = Form Type (Individualized Education Program (IEP))  
|   |         | - Letterhead, Report Header = District Name (up to 6 lines)  
|   |         | - District Logo jpg  
| 1 | Student Name | Basic Information, Demographics, First, Middle, Last, Qualifier  
|   |         | - read-only  
| 2 | Student ID | Student, Demographics, Student ID  
| 3 | Grade | Student, Enrollment, Grade as of the date of this form  
| 4 | Neighborhood School | Display Enrollment Location if Associated Organization does not exist.  
|   |         | - Ability to add/edit Associated Organization Record.  
|   |         | Student, Educational Information, Associated Organization, Type = Neighborhood School, Alternate Code = HS (Based on Security)  
| 5 | Placement School | Student, Basic Information, Enrollment, Location as of the date of this form  
| 6 | Case Manager | Student, Program, Placement, Staff, Position = Case Manager  
|   |         | - Text Box  
| 7 | Disability | Student, Program, Disability active on or after the Meeting Date.  
|   |         | - If meeting is not linked, as of the Form start date.  
|   |         | - Read Only  
| 8 | Meeting Date & Members | Meeting Drop down, selection on Form  
|   |         | - Student, Meeting Control  
|   |         | - Ability to select Team template  
|   |         | - Ability to add additional members  
| 9 | Student Strengths | Student, Statements, Category = FBA, SubCategory = Strengths  
|   |         | - Ability to add narrative text  
| 10 | Description of Behavior | Student, Statements, Category = FBA, Subcategory = Behavior Description  
|   |         | - Ability to add narrative text  
| 11 | Setting | Student, Statements, Category = FBA, Subcategory = Setting  
|   |         | - Ability to add narrative text  
| 12 | Antecedents | Student, Statements, Category = FBA, Subcategory = Antecedents  
|   |         | Ability to add narrative text  
| 13 | Consequences | Student, Statements, Category = FBA, Subcategory = Consequences  
|   |         | - Ability to add narrative text  
| 14 | Other Potential Variables | Student, Statements, Category = FBA, Subcategory = Other Variables  
|   |         | - Ability to add narrative text  
| 15 | Prior Interventions | Student, Statements, Category = FBA, Subcategory = Interventions  
|   |         | - Ability to add narrative text  
| 16 | Hypothesis of Behavior | Student, Statements, Category = FBA, Subcategory = Hypothesis  
|   |         | - Ability to add narrative text  
| 17 | Summary/Recommendations | Student, Statements, Category = FBA, Subcategory = Recommendations  
|   |         | Ability to add narrative text  

**Form 7a – Functional Behavior Assessment**

Wizard:
- Create Form upon selecting New
- Ability to Create or Select a Meeting record (if IEP not linked)
- Ability to Link to IEP, BIP, ER
- Form Type = Functional Behavioral Assessment

Security: Ability to Add, Edit, View, Delete

Form Summary Screen: Display Form Creation Date, Linked IEP/Meeting Date or Meeting Date
- Page Summary Screen: Name (First, Middle, Last, Qualifier), ID, Date of Meeting
<table>
<thead>
<tr>
<th>Field</th>
<th>Field Name</th>
<th>Warning/Error</th>
<th>Rule</th>
<th>Error Message (48)</th>
<th>Error Description (1024)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Grade</td>
<td>E</td>
<td>Missing Grade</td>
<td>Missing Grade</td>
<td>The student’s Enrollment, Grade field is blank. The grade must be active as of the date of this form,</td>
</tr>
<tr>
<td>5</td>
<td>School</td>
<td>E</td>
<td>Missing Enrollment School</td>
<td>Missing School</td>
<td>The student’s Enrollment, Location field is blank. The location must be active as of the date of this form,</td>
</tr>
<tr>
<td>6</td>
<td>Case Manager</td>
<td>E</td>
<td>Missing Case Manager</td>
<td>Missing Case Manager</td>
<td>This form is missing the Case Manager. Please correct your data.</td>
</tr>
<tr>
<td>7</td>
<td>Disability</td>
<td>E</td>
<td>Missing Disability</td>
<td>Missing Disability</td>
<td>This form is missing the student’s disability. Please correct your data.</td>
</tr>
<tr>
<td>8</td>
<td>Meeting Date</td>
<td>E</td>
<td>Missing Meeting Date</td>
<td>Missing Meeting Date</td>
<td>This form is missing the student’s meeting date. Please correct your data.</td>
</tr>
<tr>
<td>8a</td>
<td>Meeting Members</td>
<td>E</td>
<td>Missing Meeting Members</td>
<td>Missing Meeting Members</td>
<td>Please correct your Meeting members.</td>
</tr>
<tr>
<td>9</td>
<td>Strengths</td>
<td>E</td>
<td>Missing Student strengths</td>
<td>Missing student strength narrative(s)</td>
<td>This form is missing student strength information.</td>
</tr>
<tr>
<td>10</td>
<td>Behavior</td>
<td>E</td>
<td>Missing Behavior Description</td>
<td>Missing description of behavior</td>
<td>This form is missing the description of the student’s behavior</td>
</tr>
<tr>
<td>11</td>
<td>Setting</td>
<td>E</td>
<td>Missing Behavior Setting</td>
<td>Missing setting of behavior</td>
<td>This form is missing the setting description of the student’s behavior.</td>
</tr>
<tr>
<td>12</td>
<td>Antecedents</td>
<td>E</td>
<td>Missing Antecedents</td>
<td>Missing Antecedents of Behavior</td>
<td>This form is missing the description of the relevant events that preceded the behavior.</td>
</tr>
<tr>
<td>13</td>
<td>Consequences</td>
<td>E</td>
<td>Missing Consequences</td>
<td>Missing Consequences and Educational Impact</td>
<td>This form is missing the description of the consequences and educational impact.</td>
</tr>
<tr>
<td>14</td>
<td>Other Potential Variables</td>
<td>W</td>
<td>Missing Other Potential Variables</td>
<td>Missing description of any other factors/variables</td>
<td>This form is missing the description of any other factors/variables that may affect the behavior. Is this correct?</td>
</tr>
<tr>
<td>15</td>
<td>Prior Intervention</td>
<td>E</td>
<td>Missing Prior Intervention</td>
<td>Missing Prior Intervention information</td>
<td>This form is missing any prior interventions implemented.</td>
</tr>
<tr>
<td>16</td>
<td>Hypothesis of Behavior</td>
<td>E</td>
<td>Missing Hypothesis of Behavior</td>
<td>Missing hypothesis of behavior</td>
<td>This form is missing the hypothesis of the relationship between the behavior and environment.</td>
</tr>
<tr>
<td>17</td>
<td>Summary/Recommendations</td>
<td>E</td>
<td>Missing Recommendations</td>
<td>Missing Recommendations</td>
<td>This form is missing recommendations for prevention of the behavior.</td>
</tr>
</tbody>
</table>
**Technical Documentation**

Form/DB fields: Letterhead, Enrollment (Grade/School), Meeting Staff Control, Associated Organization (Home School), Placement, Statements (goalbook built check boxes and text box)

Form Summary: Meeting information, Linked IEP form

SQL Add/Insert: N/A

Report: N/A

Form Summary: Name, Creation Date,

Form Information

Name, Date Range, Letterhead, Meeting, Link to IEP
(FormFormatFormInformationType = 61)

Refresh: Answer, Disability, Meeting, Associated Organization, Placement
(FormFormatRefreshInformationType = 837)

Form/DB Fields: Answer, Meeting, Disabilities, Statements, Placements, Associated Organizations
(FormFormatInitializeInformationType = 3456)

Form.KindType = 120

ReportType = WebFBA

<table>
<thead>
<tr>
<th>Field</th>
<th>QU_Area</th>
<th>QU_Section</th>
<th>QU_Subsection</th>
<th>FAW_State</th>
<th>FAW_Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>WA_FBA</td>
<td>Main</td>
<td>CaseManager</td>
<td>Text</td>
<td></td>
</tr>
</tbody>
</table>

*Revision History:
2/23/12: Changed screen shots to match new form design*